



Brussels Sports Association Vice President

Position Description:

The Vice President is responsible for developing BSA's advancement strategy in support of BSA's long-term programmatic and financial goals. They play an important role in ensuring BSA's overall financial balance and sustainability. The BSA Vice President supports the BSA President with leadership and oversight to guide the mission of the Brussels Sports Association. The BSA Vice President eases the task burden of the President when asked and serves as their backup at Board meetings if the President is unable to attend. The Vice President serves as a sounding board for the President in matters related to BSA's organizational structure and daily management. The Vice President enthusiastically represents the BSA to the community and communicates effectively with community members, donors, partners and sponsors to further BSA's mission. The BSA Board Vice President is a volunteer role that requires no more 5 hours per week throughout the year. The position requires a minimum 2 year commitment, renewable up to a total of 6 years.

Values:

The Vice President brings passion, focus and commitment to the BSA mission. The Vice President believes deeply that community sports programs are an integral part of bringing diverse, international communities together. The Vice President knows that strong, fun sports programming can help kids reach their full potential. The Vice President is comfortable in positions of leadership and believes in collaboration, communication and teamwork. They are comfortable working with an international community and a diverse Board of Directors to help BSA bring its vision to fruition. They believe that volunteerism is an integral part of creating a vibrant, supportive and positive world and are committed to generously sharing their time in that effort.

Key Skills:

- A deep understanding of and belief in the BSA mission.
- Ability to develop and communicate BSA's advancement strategy to the Board of Directors.
- Ability to lead, communicate and work well with others - including volunteers - who may be integral in implementing BSA's advancement strategy.
- Organized and able to strategically manage their time to ensure that all communication is done in a timely manner.
- Able to communicate across cultures with patience, clarity and understanding.
- Have solid written and verbal communication skills. Fluency in English is required. French fluency is not required, but is very welcome.
- Able to think outside the box and be creative when managing challenges.
- Comfortable representing themselves as a member of the BSA Board.

Key Responsibilities:

- Attend quarterly board meetings, plus additional meetings as needed to manage special projects.
- Work closely with other members of the Board of Directors to ensure follow-through on strategic plans for sponsorship, fundraising and donor-relations.
- Develop, coordinate and oversee special projects and opportunities as they arise.
- Work with the Treasurer to provide oversight and review of the BSA budget as it relates to BSA's advancement strategy.

- Work closely with the Director of Communications to align BSA's communication and messaging with BSA's advancement goals.
- Manage the BSA Advancement email account and communicate regularly throughout the year by responding to emails in a timely manner.
- If the President is unable - schedule, plan and preside over meetings of the Board of Directors.

About BSA

The **Brussels Sports Association (BSA)** was established in 1958 to provide competitive team sports opportunities for children of the international community. We now partner with several international schools to provide 4 sports to all children from ages 4 - 12.

As a volunteer organization, **BSA promotes fair play, skills development and fun for children and their families.**

The BSA does not merely operate a sports program for children. It seeks to teach, through the direct interaction of adult commissioners, coaches and team parents, certain values associated with team sports, particularly values of fair play, team spirit and mutual respect. In BSA's philosophy, each child's efforts are to be maximized and praised, regardless of innate athletic ability. Sports Commissioners and Coaches seek, through basic skills evaluations, to balance competing teams, so that to the extent possible, a rough parity may be achieved.

- To provide an opportunity for children of the international and local communities in Belgium to participate in team sports.
- To instill basic athletic skills, a sense of fair play and team spirit via sports competition.
- To ensure that BSA sports programs are structured via established international guidelines to allow participating children to advance to other sports opportunities through high school and beyond.

The critical component of the BSA philosophy is that winning is NOT everything. Participating and effort are the keys and children are taught by the example of the BSA volunteers that losing a game or a season is far less important than the enjoyment one has in playing as well as one can. The joy of winning is the easy part; learning to lose gracefully is an equally valuable lesson for the children to learn. The BSA Board is careful to ensure that those who administer the sports programs practice the precepts of this philosophy.