



HOW TO PAY FOR YOUR BSA REGISTRATION:

The BSA uses PayPal as our payment processing system. Through that system we are able to accept both credit and debit card payments, as well as PayPal payment. You do not need to have a PayPal account in order to make your payment. If you are having trouble making your payment, this overview can help you in the process. If you have additional questions, contact the BSA Managing Director at office@bsasports.org

*****Please note: PAYMENTS MUST BE PROCESSED AT TIME OF REGISTRATION.** The payment system will hold the registration for 15 minutes before the registration is automatically canceled.

1. When you complete your registration for your sport, you will see a screen that looks like this:

U13 Boys & Girls Basketball 2022-2023

[Add to my calendar !\[\]\(840d6c115e0cb8b06948cdaae91bd8ec_img.jpg\)](#)

 Review and confirm

Event U13 Boys & Girls Basketball 2022-2023
28 November 2022 19:00 - 05 March 2023 20:00
Location: International School of Brussels

Registration type Regular Registration – €150.00

Total amount **€150.00 (EUR)**

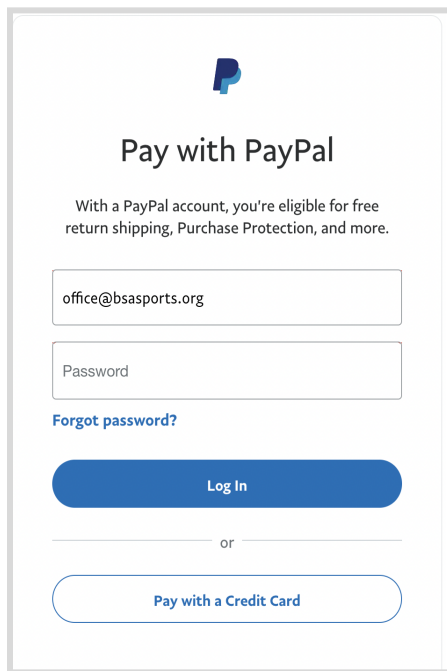
Payment instructions
You can pay via PayPal, debit or credit card (via the Paypal portal) by clicking PAY ONLINE.
Please accept our apologies that we are not accepting payments via bank transfer at this time.
If you are having any problems paying online please contact us at office@bsasports.org

 Note that unpaid registrations will be automatically canceled after **15 minutes**.

[Cancel](#) [Back](#) [Pay online](#)

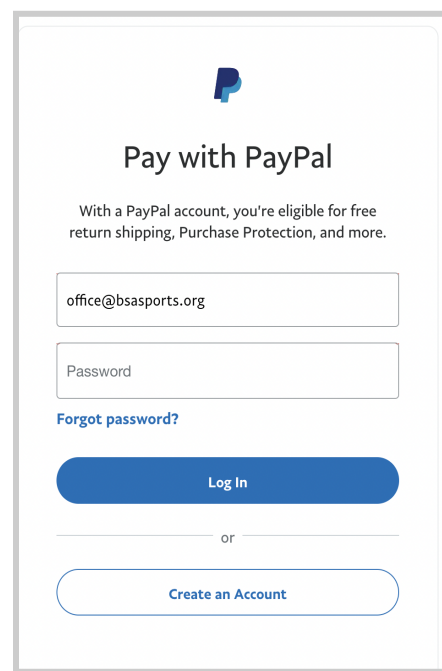
2. You must then click **“Pay Online.”**
3. You will be taken to the PayPal portal. You will see a screen that looks like one of the two below (A or B). Unfortunately, this can be confusing because you don’t know which screen you will get.

A



The screenshot shows the PayPal login interface. At the top is the PayPal logo. Below it is the heading "Pay with PayPal" and a sub-heading: "With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more." There are two input fields: the first contains the email address "office@bsasports.org" and the second is labeled "Password". Below the password field is a link that says "Forgot password?". A large blue button labeled "Log In" is centered below the fields. Underneath the button is the word "or" flanked by horizontal lines. At the bottom is a rounded button labeled "Pay with a Credit Card".

B



The screenshot shows the PayPal login interface, similar to screen A. It features the PayPal logo, the heading "Pay with PayPal", and the sub-heading: "With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more." There are two input fields: the first contains the email address "office@bsasports.org" and the second is labeled "Password". Below the password field is a link that says "Forgot password?". A large blue button labeled "Log In" is centered below the fields. Underneath the button is the word "or" flanked by horizontal lines. At the bottom is a rounded button labeled "Create an Account".

- ❖ If you see Screen A, simply click “Pay with a Credit Card” and go to the next screen and pay.
- ❖ If you see Screen B, go ahead and click “Create an Account.” **Don’t worry - you won’t actually have to create an account.** You will be given the option to save your email address and create a PayPal account, but you can just choose the option **NOT** to save your information.

You’re all set! Thank you for registering for your BSA sport.

**updated as of 11/10/2022*